

Adrienne Clarkson Elementary School Council Meeting Minutes

Monday, May 13th, 2019, 6:30 pm

ACES Library

School Council Meeting Attendance			
Parent/Guardian Members	Name & Role	Present	Absent
	Joe Rauti - Chair	X	
	Ritu Nanner - Vice Chair	X	
	John Lymer - Treasurer and OCASC Rep		X
	Melissa Hunt - Secretary		X
	Gloria Annable		X
	Kristen MacIntosh	X	
	Marie McGahan	X	
	Ron Park		X
	Eileen Reid	X	
	Laura Kealey		X
	Principal Richard Simpson	X	
	Vice Principal Sue Christie	X	
	Teacher Representative Julie Corrigan	X	
	Community Representative Unfilled		

The ACES Council was called to order at 6:38 PM. Quorum was established.

Co-chairs' Call to Order & Welcome	Joe Rauti/Ritu Nanner
Approval of Agenda MOTION: Motion put forward by Kristen to approve the agenda. Seconded by Marie. Motion carried.	Joe Rauti/Ritu Nanner

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Approval of Minutes of Previous Meeting MOTION: Motion put forward by Eileen to approve the minutes. Seconded by Kristen. Motion carried.	Joe Rauti/Ritu Nanner
BBQ Update (see documents) <ul style="list-style-type: none">- Purchase of tables for the school (could/should this be council funded): Kelly will investigate whether they need to be replaced & report if/how many needed- Update on raffle donations- Council volunteer sign up- BBQ food orders <p>Everything moving along smoothly. \$473 in-kind donations from various businesses. Display raffle items in front showcase along with donor logos.</p> <p>Report included</p> <p>Eileen asked who would be processing payment and accessing safe. Kelly responded Melissa and John have volunteered to do this.</p>	Kelly Friesen and Bernadette Campbell
Teacher's Report (see report) <ul style="list-style-type: none">- Staff wish list (collaboratory, Stationary bikes) <p>Request from Clare to post sign up sheet online to water butterfly garden (see report item #9)</p> <p>Proposal for purchase of set of 30 ukuleles, 15 ukulele tuners, 5 pkgs of replacement strings (\$1372.95)</p> <p>Re-visiting proposal to purchase supplies (additions & enhancements) for collaboratory (\$5702.84)</p> <p>Purchase of water table for Kinders (\$799.95 + tax)</p> <p>Re-visit purchase of exercise bike (\$895.95 + tax + shipping)</p> <p>Deferring asks to next meeting until PayPal issues are resolved.</p>	Julie Corrigan

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Lunch Program Update <ul style="list-style-type: none">- Coordinator for next year: Dawn Pecoskie will take on Pizza Day, Eileen will continue Subway Day & continue to do the online orders- Early Bird Special for Hot Lunch Program \$315 use of the site (payment due by June 30th)- Paypal issue: Due to new govt regulations PayPal has frozen our account and funds in it bc we don't have proper documentation. Sara Kerr was told to register as a business previously. PayPal has frozen accounts of thousands of schools. Hot Lunch Program suggests using a diff service. Eileen has about 20 emails from Hot Lunch Program & PayPal. She will forward them to Richard for help to sort through. Account will be frozen for 180 days from first contact (March 22nd, 2019). Exploring Bambora or Square as alternatives to PayPal, or School Cash Online. Richard will investigate and report back.	Eileen Reid
PROgrant Update: PROgrant - Written update <ul style="list-style-type: none">- First workshop went well- All on track for Workshop 2 and the notice to register for that will go out soon	Gloria Annable (written update)
Treasurer's Report and Monthly Statement (John absent)	John Lymer
Report: Ottawa-Carleton Association of School Councils John Absent: deferred to next meeting	John Lymer
Chair and Vice Chair Report <ul style="list-style-type: none">a. PDF documents (asking for docs to post on Google Drive for incumbent councils)b. Constitution update (deferring until next meeting)c. Teacher retirements (presented on Teacher & Staff Appreciation Day card & perennial plant by Eileen) It was suggested that council's gifts for all retirees should be standard and not vary from plaque to stained glass to something totally different, however there was not enough "corporate memory" present to recall what gifts have been given before.	Joe Rauti/Ritu Nanner

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<p>Principal and Vice-Principal's Report</p> <p>Spirit Wear through Entripysshops.com user-friendly will go live very soon.</p> <p>Community Use of Schools has changed some of its processes: Council Chair must be the one doing the booking through ocdsb.ebasefm.com/auth/login by mid-June for the following school year (2019/2020)</p> <p>To access your eBASE account visit ocdsb.ebasefm.com/auth/login and log in with your EIN and password. All permit requests are entered through eBASE. All principals, vice-principals, office administrators and chief custodians have an account. Please make sure to use the eBASE calendar function to view all activities at your site. Included with this package is an eBASE internal user guide.</p> <p>Staffing: Sue Christie going to Vimy Ridge, Julie Corrigan going to Glen Cairn, Christine Stephens gone to Castlefrank, ECE Milena will be moving on due to staffing changes. Jennifer Wood will be coming in as .5 VP along with Kim Esdale. Jennifer Moore is coming from Clifford Bowey</p>	<p>Rich Simpson /Sue Christie</p>
<p>Roundtable: New Business, Information and Enquiries</p>	<p>All attendees</p>

Meeting Adjourned 8:24 PM. Next meeting is June 10th, 2019.

Motion put forth by Eileen and seconded by Marie to adjourn meeting.